

HEAPEY PARISH COUNCIL

DRAFT MINUTES (subject to approval at the next meeting) of the Council Meeting held on 2 November 2021 at 7.30 pm.

Present Cllrs C Grunstein (Chairman), A Crompton, G France, J Ross-Mills and S Townsend.

21.47 Apologies for Absence

Apologies were received from Cllr M Osborne.

21.48 Declarations of Interests

None declared.

21.49 Minutes of the Annual Meeting held on 7 September 2021

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

21.50 Public Participation

No matters were raised.

21.51 Planning Matters

The following applications were considered:

21/00884/FUL Erection of detached dwellinghouse following demolition of existing buildings at Chorley Equestrian Centre, Garstang House Farm, Chapel Lane

21/00958/OUT Outline planning application for residential development (all matters reserved) at Lower House Fold Farm, Trigg Lane

21/01015/FULHH Single storey side/rear extension (following demolition of existing conservatory) and conversion of integral garage to habitable accommodation (resubmission of planning application ref: 20/00665/FULHH) at 16 High Bank

21/01170/FULHH Raising of ridge height of roof by replacing existing roof and inclusion of solar panels on front and rear elevations. Associated alterations including 1 rooflight on the front elevation, 3 rooflights on the rear elevation and new window on flank elevation at 30 High Bank

21/01206/FULHH Single storey rear extension including attached canopy, conversion of part of integral garage to habitable accommodation, single storey front extension and associated alterations at 1 Osprey Close

21/01244/FULHH Erection of single storey side/rear extension at 28 High Bank

21/001271/FULHH Single storey conservatory to side at 142 Blackburn Road

Councillors had no objections to these applications.

Chorley Council had provided confirmation of a Tree Preservation Order for trees to the rear of properties on High Bank.

21.52 Financial Matters

- i) Resolved: the monitoring statement was received and accepted and signed by the Chairman.
- ii) Councillors considered the amount of the donation to the Royal British Legion Poppy Appeal.
Resolved: a donation of £100 was agreed.

iii) Resolved: the following payments were approved:

£ 75.90	DWG (NW)	Grass cutting/Rose bed maintenance
£ 80.00	A Partington	Internal audit fee
£ 86.40	Geosphere	Parish Online mapping subscription
£ 635.39	Staff costs	Salaries and deductions, reimbursements
£ 20.00	Heapey Parish Church	Room hire
£ 100.00	RBL Poppy Appeal	Donation

21.53 Internal Audit

The annual review of the effectiveness of the internal audit was carried out.

Resolved: the current system of internal audit was found to be adequate.

Councillors discussed the appointment of an Internal Auditor in accordance with guidance provided by the Joint Panel on Accountability and Governance Practitioners' Guide (March 2021).

Resolved: Mrs A Partington was appointed and the fee was set at £80.00.

21.54 Precept

Items for inclusion in the precept for 2021-22 were discussed. Suggestions included possible areas for tree planting and the provision of electric vehicle charging points. Councillors are to provide suggestions for larger projects to the Clerk prior to the next meeting.

21.55 Reports from Outside Bodies

Eastern Parishes Neighbourhood Area meeting - priorities suggested included a defibrillator for Abbey Village, roundabout enhancement and clean up days.

Chorley Liaison Meeting - a request for the route of the Ironman UK event to avoid Chorley roads in future is to be submitted to Lancashire County Council.

21.56 Date of Next meeting

Tuesday 4 January 2021.

There being no further business the Chairman declared the meeting closed.