

## HEAPEY PARISH COUNCIL

**MINUTES** of Meeting held 4 November 2008 at 7.30 pm in the White Coppice Rooms, St Barnabas Church, Heapey.

Present Cllrs J Ross-Mills (Chair), D Berry, P Church, J Geddes, D Greenhalgh.

### 08.77 Apologies for absence

Apologies were received from Cllr J Berry and Borough Councillor M Gray.

### 08.78 Disclosure of Personal/Prejudicial Interests

None declared.

### 08.79 Minutes of the Meeting held on 2 September 2008

Resolved: the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

### 08.80 Co-option

Councillors considered the co-option of Mr Peter Church to fill the casual vacancy.

Resolved: Peter Church be co-opted to the Council.

### 08.81 Public Participation

#### i) Police Report

No report.

#### ii) Residents Points of Interest

No points raised.

### 08.82 Finance

Resolved: the financial update and bank reconciliation be received and accepted and signed by the Chairman.

Councillors considered requests for payment to the Council.

Resolved: the following payments be approved.

£ 15.00	St Barnabas Church	Room hire
£ 97.00	Inland Revenue	Income tax
£ 388.16	Employee 1	Salary
£ 127.38	Employee 1	Reimbursements
£ 360.00	Wheelton Parish Council	Play Area maintenance contribution
£ 754.79	Wheelton Parish Council	War Memorial maintenance contribution

### 08.81 Planning Matters

The issue of planning permissions containing a restricted number of stables which are then exceeded is to be discussed at the Chorley Borough/Parish Councils Liaison meeting, with a view to offering the assistance of Councillors to observe the developments.

### 08.82 Internal Audit

Councillors completed a review of the effectiveness of the system of internal audit.

Resolved: the system of internal audit was found to be effective.

### 08.83 Standing Orders and Financial Regulations

A review of Standing Orders was deferred to allow sufficient time for Councillors to study the information. Model Financial Regulations were considered.

Resolved: the model Financial Regulations be adopted, with a limit of £500 placed on the Clerk's spending powers to deal with emergency items.

08.84 Rivington and Brinscall Local Advisory Group

The Parish Council was invited to appoint a replacement representative following the resignation of Cllr Smith. Cllr Church volunteered to represent the Parish Council.

08.85 Spring Bulb Planting

Chorley Council has kindly donated a sack of daffodils which are to be planted around the picnic bench at White Coppice and wayside seats on Ryecroft and Blackburn Road. The purchase of additional bulbs, including snowdrops, was considered.

Resolved: additional bulbs, up to a maximum cost of £150, be purchased.

08.86 Remembrance Sunday

Arrangements for the Remembrance Service were confirmed.

08.87 Freedom of Information Act - Publication Scheme

The Office of the Information Commissioner has decreed Parish Councils should adopt a publication scheme for information to be made available to the public before 1 January 2009.

Resolved: the publication scheme, as distributed, be adopted.

08.88 The Making and Enforcement of Byelaws

Procedure to make certain byelaws without the need for scrutiny by the Secretary of State was considered. The byelaws falling into this category were not felt to be important or beneficial.

08.89 Central Lancashire Preferred Core Strategy

The redefinition of the Greenbelt to take in Gale Moss, as the source of the River Chor, was suggested. This was felt to be for a future consultation and no comments are to be made on the Preferred Core Strategy.

08.90 Lancashire's Best Kept Village Competition

Heapey received the award for the Most Improved Small Village/Hamlet and the Heapey and Wheelton Clock Tower received a Highly Commended Certificate in the War Memorial category.

08.91 Reports from Outside Bodies

A group of Chorley Council Officers is to meet in November look into the issue of Parish Council involvement in the drawing up of planning agreements. Presentations were received on the Local Development Framework Preferred Core Strategy, the Regional Spatial Strategy and the Sustainable Resources Development Plan.

The Lancashire Association of Local Councils received a presentation on the Central Lancashire Preferred Core Strategy.

The Village Hall Committee is looking to replace the heating system, and has carried out an energy audit. The Halloween Disco was very successful.

08.92 Date of Next Meeting

Tuesday 6 January 2009 at 7.30pm.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)