

## HEAPEY PARISH COUNCIL

**MINUTES** of the Meeting held on 1 March 2016 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), M Allen, G France, M Osborne and J Ross-Mills.

Also present 2 representatives from Wigan Anglers Association.

### 16.15 Apologies for Absence

Apologies were received from County Councillor K Snape.

### 16.17 Declarations of Interests

None declared.

### 16.18 Minutes of the Meeting held on 5 January 2016

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 16.19 Public Participation

Representatives from Wigan Anglers Association provided a brief history of the ownership of the reservoirs and details regarding the Boxing Day flood at Heapey Chase. The manholes and culverts were inspected in early December and found to be clear. The heavy rain on Boxing Day brought down debris which caused a partial blockage in a sluice. To remedy this, a main sluice was opened but the volume of water was too great for the sluices to handle, leading to the flooding of the road and properties. It was mentioned water entered the properties via a gate installed in the boundary wall of one of the properties.

The Environment Agency is to draw up a draft Flood Plan which will be published to residents.

Wigan Anglers are willing to arrange tours of the reservoirs for Councillors and residents once the ground conditions improve.

It was reported a problem with a blocked culvert on Ryecroft had attended to by the landowner.

### 16.20 Planning Matters

No applications for consideration.

### 16.21 Financial Matters

Resolved: the financial update was received and accepted and signed by the Chairman.

Councillors considered requests for payment to the Council.

Concerns were raised regarding work being carried out by Wheelton Parish Council on the play area with no notification to the Council. Wheelton Parish Council is to be notified the Council requires to be consulted, in advance, on spending on items which impact on the Council's budgets

Resolved: the following payments were approved.

£ 15.00	Heapey Parish Church	Room hire
£ 382.96	Employee 1	Salary
£ 95.80	Inland Revenue	PAYE
£ 155.55	Employee 1	Reimbursements
£ 871.33	Wheelton Parish Council	Play area maintenance
£ 510.23	Wheelton Parish Council	War Memorial Expenditure
£ 393.33	Wheelton Parish Council	Play area maintenance
£ 341.17	Wheelton Parish Council	War Memorial Expenditure
£ 25.00	Lancashire Best Kept Village	Entry fee

#### 16.22 Financial Risk Assessment

Councillors completed the annual risk assessment in accordance with the Practitioners Guide to Governance and Accountability in Local Councils in England and Wales. The existing procedures and controls were found to be adequate.

Resolved: the adequacy of the existing controls was noted.

#### 16.23 Heritage Signage

The replacement of a public footpath sign opposite Chorley Equestrian Centre was considered.

Resolved: a replacement sign costing £545 (+VAT and delivery) is to be ordered.

#### 16.25 Website

Wheelton Parish Council had advised they are looking at a new website to allow control of the site, something which is not possible with the current shared site

The Clerk is to make enquiries regarding the provision of a dedicated website.

#### 16.26 Flooding

The information provided by Wigan Anglers was discussed. The Chairman is to liaise with Chorley Council regarding future action and the setting up of an emergency plan.

#### 16.27 Consultations

Councillors considered a Chorley Council consultation on the proposed budget plans for 2016-17. There were no comments.

#### 16.28 Chorley Liaison

Agenda items for the Chorley Liaison Meeting had been requested. No items were suggested.

Comments on the Play Area Assessment and Improvement Strategy 2014-2019 were sought. There were no comments.

#### 16.29 Lancashire Best Kept Village Competition 2016

St Barnabas Church, The Top Lock, the War Memorial and White Coppice Cricket Club were nominated for the Certificate of Merit Section entries.

#### 16.29 Reports from Outside Bodies

Eastern Parishes Neighbourhood Area meeting - projects for repair to the public footpath in the vicinity of the picnic table in White Coppice and wildflower planting on verges were approved.

#### 16.30 Date of Next meeting

Tuesday 3 May 2016.

There being no further business the Chairman declared the meeting closed.