

## HEAPEY PARISH COUNCIL

**MINUTES** of Meeting held 2 March 2010 at 7.30 pm in the White Coppice Rooms, St Barnabas Church, Heapey.

Present Cllrs P Church (Chairman), D Berry, M Osborne, J Ross-Mills.

Also Present Borough Councillor M Devaney (Chorley Council Standards Board).

### 10.14 Apologies for Absence

Apologies were received from Councillor J Berry, J Geddes and Borough Councillor M Gray.

### 10.15 Disclosure of Personal/Prejudicial Interests

Cllr D Berry, as Chairman of Heapey and Wheelton War Memorial Trust, declared a personal interest in an item forming part of Agenda Item 5 (Financial Matters) and Cllr Ross-Mills, as a member of the Heapey and Wheelton Village Hall Committee, declared personal interests in items forming part of Agenda Items 5 (Financial Matters) and 7 (Village Hall).

### 10.16 Minutes of Meeting held 11 January 2010

Resolved: the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

### 10.17 Public Participation

#### i) Police Report

No report.

#### ii) Borough Councillors

No report.

#### iii) Residents Points of Interest

No points raised.

### 10.18 Financial Matters

The Clerk provided evidence of submission of the Precept request to Chorley Council.

Councillors considered requests for payment to the Council.

Resolved: the following payments be approved.

£ 15.00	Heapey Parish Church	Room hire
£ 92.60	Inland Revenue	Income tax
£ 371.18	Employee 1	Salary
£ 162.51	Employee 1	Reimbursements
£ 23.50	Chorley Council	Grasscutting
£ 1800.00	Heapey and Wheelton Village Hall	Donation
£ 350.00	Heapey & Wheelton War Memorial Trust	Donation
£ 150.00	Bowland Pennine Mountain Rescue Team	Donation
£ 100.00	Chorley Shopmobility	Donation
£ 150.00	North West Air Ambulance	Donation
£ 25.00	St Chad's Bowlers	Donation
£ 50.00	Victim Support	Donation
£ 413.33	Wheelton Parish Council	Play Area maintenance
£ 395.68	Wheelton Parish Council	War Memorial maintenance
£ 10.00	Lancashire Best Kept Village	Competition entry

Resolved: Standing Orders be suspended to allow a member of the public to speak.

Cllr Devaney provided information on the workings of Chorley Council's Standards Committee.

Resolved: Standing Orders be restored.

#### 10.19 Planning Matters

10/00119/FUL Removal of remains of quarry building, erection of single storey cafe with landscaping to create picnic area. (Renewal of outline planning approval ref: 07/00786/OUT) at the Site of the Former Sand Quarry, Copthurst Lane. Councillors had no comments relating to this application.

#### 10.20 Risk Assessment

Councillors completed the annual risk assessment in accordance with the Practitioners Guide to Governance and Accountability in Local Councils in England and Wales. The existing procedures and controls were found to be adequate.

Resolved: the adequacy of the existing controls was noted.

#### 10.21 Heapey and Wheelton Village Hall

Councillors considered suggestions arising from the joint meeting with the Village Hall Committee and Wheelton Parish Council regarding the future of the Village Hall. The suggestions included the setting up of a working group to organise publicity, paid advertising in the local press and for the Parish Councils to contribute towards the publicity. Councillors were opposed to paid advertising in the local press.

Resolved: Cllr Church be appointed as the Parish Council's representative to the Village Hall Working Group.

Resolved: the Parish Council is to contribute 50% of publicity costs, to a maximum of £150.

#### 10.22 Anglezarke Parish Council

Suggestions from Anglezarke Parish Council, for a joint approach to Lancashire County Council to attend to Himalayan Balsam in the White Coppice Conservation Area and on Coppice Lane, and to investigate problems with road drainage on Hollin Lane, Coppice Lane and Moor Road were considered.

Resolved: the joint approach be made to Lancashire County Council.

#### 10.23 Lancashire Best Kept Village Competition 2010

Councillors considered entries for the Certificate of Merit categories.

Resolved: St Barnabas Church, the noticeboard at Heapey Chase and White Coppice Cricket Club are to be entered into their respective categories.

#### 10.24 Policies and Protocols

The adoption of a grievance procedure and a bullying and harassment policy and protocols for Councillor Representatives and Council Meetings were considered.

Resolved: the grievance procedure, bullying and harassment policy and protocols for Councillor Representatives and Council Meetings be adopted.

#### 10.25 Reports from Outside Bodies

Chorley Borough/Parish Council Liaison Meeting - items covered included gritting and gritbins.

#### 10.26 Date of Next meeting

Provisionally date: Tuesday 4 May 2010 at 7.30pm, subject to timing of local elections.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)