

## **HEAPEY PARISH COUNCIL**

**MINUTES** of meeting held 6 September 2005 at 7.30 pm in the White Coppice Rooms, St Barnabas Church, Heapey.

Present Cllrs J Geddes (Chair), D Berry, D Greenhalgh, E Riding, J Ross-Mills.

### 05.31 Apologies for absence

Apologies were received and accepted from Cllr D Greenhalgh.

### 05.31 Disclosure of Personal/Prejudicial Interests

None declared.

### 05.32 Minutes of the Meeting held on 28 June 2005

Proposed Cllr Ross-Mills, seconded Cllr Berry and agreed the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

### 05.33 Matters for report from minutes

Casual Vacancy (05.20) Councillors have been unable to find potential applicants

Noticeboard (05.20) In the absence of permission to site the noticeboard at Heapey Chase the Chairman suggested it be sited adjacent to the seat on the Blackburn Road junction, with a further noticeboard for Heapey Chase being precepted in the next financial year.

Proposed Cllr Ross-Mills, seconded Cllr Berry and agreed the Clerk seeks the Highways Partnership's permission to locate the board by the seat on Blackburn Road.

Garden (05.20) The Highways Partnership has provided a map on which the proposed new location of the garden is to be detailed.

Proposed Cllr Riding, seconded Cllr Ross-Mills and agreed details of a raised garden, of an oval shape measuring 2 metres by 3 metres, be forwarded to the Highways Partnership.

Fidelity Guarantee (05.24) The limit has been increased to £17000 with no additional premium.

Bank Charges (05.24) The £20 referral fee and interest charged has been refunded.

Barn Conversion (05.29) Chorley Borough Council advises the policy on barn conversions remains unchanged and stringent conditions may be applied to applications.

### 05.34 Police Report

No report.

### 05.35 Finance

Cllr Berry queried whether the grant payment to the War Memorial Trust was overdue. The Clerk advised the payment had historically been made in March.

Councillors considered a request for a donation from Bowland and Pennine Mountain Rescue Team. The request was denied as Councillors felt grants should be awarded to local organisations.

The Clerk described the role and responsibilities of the Internal Auditor in carrying out the internal audit, prior to submission to the External Auditor, and suggested it would be appropriate for some form of remuneration to be paid.

Proposed Cllr Berry, seconded Cllr Riding and agreed a fee of £30 be paid to the Internal Auditor.

Councillors considered the financial update and bank reconciliation.

Proposed Cllr Berry, seconded Cllr Riding and agreed the following payments be approved, the invoices having been inspected by Cllr Berry:

£ 10.00	St Barnabas Church	Room hire
£ 93.28	Inland Revenue	Income tax
£ 330.38	A Platt	Salary
£ 77.74	Alan Platt	Reimbursements

#### 05.36 Planning Matters

05/00853/FUL Demolish existing rear conservatory and erect replacement conservatory at 10 Merlin Close - no comment

Amended applications

05/00606/FUL Erection of 3 loose boxes, formation of ménage with associated parking area access at School Field, Coppice Lane - the relocation of the entrance does not appear to satisfy the original objections.

Applications Granted

05/00618/FUL Erection of rear conservatory to rear at 2 Kestrel Close

#### 05.37 Campaign for the Protection of Rural England

Having studied recent newsletters and magazines from the CPRE, Councillors discussed the benefits of membership.

Proposed Cllr Ross-Mills, seconded Cllr Berry and agreed the Council joins the CPRE.

#### 05.36 LAPTC Subscriptions Revision Working Group

Having studied the report Councillors felt unable to provide a constructive response as the information provided was unduly complicated.

#### 05.39 Reports from Outside Bodies

The Chairman reported on the recent joint meeting with Wheelton Parish Council. A volunteer was sought to pass on information for the website. Cllr Riding will investigate the responsibilities attached.

The Chairman reported on the Borough/Parish Councils Liaison meeting. Parish Councils were unhappy about the level of service offered by the Planning Department. Newly built properties requiring conservatories have contributed to a backlog of work and Enforcement is up to two years behind. The forthcoming special meeting covering planning appears to demonstrate the concerns of the Parish Councils have been heeded. Concerns were also expressed regarding the Area Forums as it was felt they may lead to a side stepping of Parish Councils.

The Chairman advised the Parish Plan questionnaires have been analysed. The major topic is traffic related with both speeding and parking issues highlighted. Generally respondents are happy and do not want change.

Cllr Ross-Mills advised the draft Sand Quarry Business Plan has been completed and a meeting is to be arranged with Wheelton and Whittle-le-Woods Parish Councils.

#### 05.40 Correspondence

Chorley Borough Council requested comment on its Local Development Framework by 26 October 2005. The information was placed in the mailbag.

Chorley Borough Council advised of a Special Borough/Parish Council Liaison meeting on 21 September 2005. The Chairman and Cllr Ross-Mills will attend.

Local Works is seeking support for its campaign for sustainable communities. The information was placed in the mailbag and will be considered at the next meeting.

LAPTC advised of its AGM on 5 November. The Chairman and Cllr Ross-Mills will attend.

Lancashire County Council requested comment on its Local Transport Plan by 31 October 2005. The information was placed in the mailbag for consideration.

#### 05.41 Matters for Further Discussion

Cllr Ross-Mills suggested Borough Councillor Gray be invited to address the next Annual Meeting and discuss her year as Mayor.

Councillors were asked to revisit their Register of Interests and update them as necessary.

The joint meeting with Wheelton Parish Council is scheduled for 3 October 2005. The Neighbourhood Wardens will be addressing the meeting.

#### 05.42 Date of Next Meeting

Tuesday 1 November 2005 at 7.30pm.