

HEAPEY PARISH COUNCIL

MINUTES of the Annual Meeting held on 5 May 2015 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs C Grunstein (Chairman), M Osborne and J Ross-Mills.

15.27 Election of Chairman for 2015 - 2016

Resolved: Cllr C Grunstein was elected as Chairman for the forthcoming year.

Resolved: the Declaration of Acceptance of Office was received.

15.28 Apologies for Absence

Apologies were received from Bough Councillor G France and County Councillor K Snape.

15.29 Disclosure of Personal/Prejudicial Interests

None declared.

15.30 Election of Vice Chairman for 2015 - 2016

Resolved: Cllr Osborne was elected as Vice Chairman for the forthcoming year.

15.31 Appointment of Representatives to Outside Bodies

Chorley Three Tier Liaison Forum - Cllr Allen

Chorley Council Eastern Parishes Neighbourhood Area Meeting - Cllr Grunstein

Chorley Council Equality Forum - Cllr Allen

Heapey and Wheelton Charity Trust - Mr D Berry

Heapey and Wheelton Village Hall Committee - Cllr Allen

Heapey and Wheelton War Memorial Trust - Mr D Berry

LALC Chorley Area Committee - Cllr Ross-Mills

Rivington and Brinscall Local Advisory Group - Cllr Osborne

15.32 Minutes of the Meeting held on 3 March 2015

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

Resolved: Standing Orders were suspended to allow members of the public to speak.

15.33 Public Participation

No issues were raised.

Resolved: Standing Orders were restored.

15.34 Planning Matters

15/00273/FUL Erection of first floor dormers to both side elevations at 148 Blackburn Road.

15/00318/FUL Erection of single storey rear extension at 147 Blackburn Road.

15/00343/FUL Agricultural building for midden storage Land at Phillipsons Farm off Higher House Lane.

15/00355/P3PAO Prior approval application under Part 3, Class Q of The Town and Country (General Permitted Development) Order 2015 to change an agricultural barn to two dwellings at Garstang House Farm ,Chapel Lane.

Councillors had no comments in respect of these applications.

15.35 Financial Matters

Evidence of the receipt of the precept was presented and noted.

A request for assistance from St Barnabas Parish Church PCC for a contribution towards the extension of the graveyard was considered.

Resolved: a grant of £1000 was awarded.

Resolved: the financial update was received and accepted and signed by the Chairman.

Councillors considered requests for payment to the Council.

Resolved: the following payments were approved.

£ 15.00	Heapey Parish Church	Room hire
£ 383.16	Employee 1	Salary
£ 95.60	Inland Revenue	PAYE
£ 175.45	LALC	Annual subscription
£ 35.00	J Lawson	Internal audit fee
£ 265.00	Broker Network	Annual premium
£ 179.70	DWG (NW)	Bulb planting
£ 0.87	E.on	Christmas lights electricity
£ 1000.00	St Barnabas PCC	Grant

15.36 Annual Return for the Year Ended 31 March 2015

Councillors considered the Annual Return for the Year Ended 31 March 2014.

Resolved: the Statement of Accounts was approved and signed by the Chairman.

Resolved: the Annual Governance Statement was approved and signed by the Chairman and Clerk.

Resolved: the Asset Register was approved and signed by the Chairman.

Councillors received the report of the Internal Auditor.

Resolved: the report was noted.

15.37 Heritage Signage

Potential sites for an information board were discussed including the canal side, the picnic bench in White Coppice and White Coppice Cricket Club. Further enquiries are to be carried out.

15.38 Grass Cutting Contract

The strimming of the verges in White Coppice was reviewed.

Resolved: DWG (NW) is to continue with the strimming.

15.39 Public Rights of Way - Local Delivery Scheme for 2015/16

Councillors considered an invitation from Lancashire County Council opt into the Public Rights of Way - Local Delivery Scheme, under which low priority maintenance on public rights of way would be carried out by the Parish Council. As the Council would have to sub-contract this work enquiries are to be made with contractors.

15.40 Reports from Outside Bodies

Heapey and Wheelton Village Hall s experiencing problems with car parking and measures to gate the car park are being looked into.

15.41 Date of Next meeting

Tuesday 7 July 2015.

There being no further business the Chairman declared the meeting closed.