

HEAPEY PARISH COUNCIL

MINUTES of Annual Meeting held 1 May 2012 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs J Berry (Chairman), M Allen, I Fairhurst, C Grunstein, M Osborne, J Ross-Mills.

Also present Borough Councillor M Gray.

12.24 Election of Chairman for 2012-2013

Resolved: Cllr J Berry be elected as Chairman for the forthcoming year.

Cllr Berry signed the Chairman's Declaration of Acceptance of Office.

12.25 Apologies for Absence

None received.

12.26 Disclosure of Personal/Prejudicial Interests

None declared.

12.27 Election of Vice Chairman for 2012-2013

Resolved: Cllr Osborne be elected as Vice Chairman for the forthcoming year.

12.28 Appointment of Representatives to Outside Bodies

Chorley Council Equality Forum - Cllr J Berry

Heapey and Wheelton Charity Trust - Mr D Berry

Heapey and Wheelton Village Hall Committee - Cllr Allen

Heapey and Wheelton War Memorial Trust - Mr D Berry

LALC Chorley Area Committee - Cllr Osborne

Rivington and Brinscall Local Advisory Group - Cllr Osborne

Tree Warden - Cllr J Berry

Borough/Parish Liaison - Cllr Allen

12.29 Minutes of Meeting held 6 March 2012

Resolved: the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

Resolved: Standing Orders be suspended to allow members of the public to speak.

12.30 Public Participation

No issues raised.

12.31 Financial Matters

Resolved: the financial update be received and accepted and signed by the Chairman.

Councillors considered requests for payment to the Council.

Resolved: the following payments be approved.

£ 15.00	Heapey Parish Church	Room hire
£ 92.60	Inland Revenue	PAYE
£ 371.18	Employee 1	Salary
£ 414.76	Chorley Council	Grass cutting 2011-2012
£ 35.00	J R Lawson	Internal audit fee
£ 250.00	Ryes Tenants Association	Grant
£ 129.01	LALC	Annual subscription
£ 30.00	DWG North West	Strimming

£ 325.10 Broker Network

Annual insurance premium

12.32 Planning Matters

12/00309/FUL Conversion of part of outbuilding to form part residential with extension link to Phillipsons Cottage and extension of residential curtilage by 3m to rear of part of converted outbuilding at Phillipsons Cottage, Tithe Barn Lane.

Councillors had no comments to make in respect of the application.

12/00345/COU Application 12/00345/COU Application to convert existing Police Station into residential use to form a pair of semi detached residential properties (incorporating existing attached residential property to form one half of the semi detached arrangement) at 181 Blackburn Road.

Councillors had no objections to the proposed conversion however, given the local importance of the building, Chorley Council is to be asked to ensure the exterior frontage remains unaltered by this, and any subsequent, planning applications.

12.33 Annual Return for the Year Ended 31 March 2012

Councillors considered the Annual Return for the Year Ended 31 March 2012.

Resolved: the Statement of Accounts be approved and signed by the Chairman.

Resolved: the Annual Governance Statement be approved and signed by the Chairman and Clerk.

Resolved: the Asset Register be approved and signed by the Chairman.

Councillors received the report of the Internal Auditor.

Resolved: the report be noted.

12.34 Diamond Jubilee Oak Tree

Lancashire County Council has granted permission to plant an Oak tree on the verge at the top of Blackburn Road in commemoration of the Diamond Jubilee. As the ideal time to plant is around November time the purchase of the tree will be decided at a future meeting.

12.35 Central Lancashire Draft Supplementary Planning Documents Consultation

Councillors considered a consultation on documents relating to Affordable Housing, Controlling Re-Use of Employment Premises, Rural Development, Access to Healthy Food and Design Guide. Councillors suggested the details should be displayed on the notice boards.

12.36 Lancashire Minerals and Waste Development Framework

Councillors considered a consultation on the Effect of National Planning Policy Framework and its Technical Guidance on the Site Allocations and Development Management Policies DPD and Proposals Map. Councillors had no comments to make.

12.37 Reports from Outside Bodies

Village Hall Committee - problems have occurred with the new heating system. The hire charges have been revised.

12.38 Date of Next meeting

Tuesday 3 July 2012.

There being no further business the Chairman declared the meeting closed.