

HEAPEY PARISH COUNCIL

DRAFT MINUTES (subject to approval at the next meeting) of the Remote Council Meeting held on 14 July 2020 at 7.30 pm.

Present Cllrs C Grunstein (Chairman), A Crompton, M Osborne and S Townsend.

Also present County Councillor K Snape.

20.31 Apologies for Absence

Apologies were received from Councillor G France.

20.32 Declarations of Interests

None declared.

20.33 Minutes of the Meeting held on 3 March 2020

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

20.34 Public Participation

The path from Higher House Lane to Kittiwake Road had been cleared.

The recent works to Healey Nab have improved the area.

The meeting was advised the burning of plastic materials in White Coppice had been reported to Chorley Council and the Environment Agency and an increase in fly tipping in Anglezarke had been noticed.

20.35 Planning Matters

20/00454/FUL Erection of detached replacement dwelling following demolition of existing dwelling at Garstang House Farm, Chapel Lane

20/00621/FULHH Single storey rear extension (following demolition of conservatory at 2 Merlin Close

20/00665/FULHH Part single storey side, part single storey rear extension; conversion of one integral garage to habitable room accommodation (following demolition of existing conservatory) at 16 High Bank

Councillors had no objections to the applications.

20.36 Financial Matters

i) Resolved: the monitoring statement was received and accepted and signed by the Chairman.

ii) Councillors considered requests for payment to the Council.

£ 1.84	E.ON	Christmas lights electricity
£ 75.00	DWG (NW)	Grass cutting
£ 220.00	S Berry	Notice board repairs
£ 257.60	Zurich Municipal	Annual premium
£ 422.72	Employee 1	Salary and reimbursements - May
£ 105.60	Inland Revenue	PAYE - May
£ 186.00	DWG (NW)	Grass cutting/Rose bed maintenance
£ 80.00	Internal Auditor	Internal audit fee
£ 607.93	Employee 1	Salary and reimbursements - July
£ 105.60	Inland Revenue	PAYE - July

20.37 Annual Return for the Year Ended 31 March 2020

The Annual Governance and Accountability Return for the year ended 31 March 2020 was considered.

Resolved: the Asset Register was approved for signature by the Chairman.

Resolved: the Annual Governance Statement was approved for signature by the Chairman and Clerk.

The Accounting Statements had been signed by the Responsible Financial Officer prior to the meeting.

Resolved: the Accounting Statements were approved for signature by the Chairman.

As gross income or expenditure did not exceed £25000 for the financial year and the remaining criteria for exemption from a limited assurance review had been met, Councillors considered certification as exempt from a limited assurance review.

Resolved: the Certificate of Exemption was approved for signature by the Chairman and Clerk.

The Internal Auditor's report was presented.

The Internal Auditor's report was received and noted.

20.38 Date of Next meeting

Tuesday 1 September 2020.

There being no further business the Chairman declared the meeting closed.