

## HEAPEY PARISH COUNCIL

**MINUTES** of Meeting held 5 July 2011 at 7.30 pm in St Barnabas Church, Heapey.

Present Cllrs J Berry (Chairman), M Allen, C Grunstein, M Osborne.

### 11.47 Apologies for Absence

Apologies were received from Cllr J Ross-Mills and Borough Council M Gray.

Councillors noted the resignation of Cllr D Berry.

### 11.48 Disclosure of Personal/Prejudicial Interests

None declared.

### 11.49 Minutes of Annual Meeting held 3 May 2011

Resolved: the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

Resolved: Standing Orders be suspended to allow members of the public to speak.

### 11.50 Public Participation

Concerns were expressed regarding the possible closure of Wheelton Police Station.

Several initiatives are under way to enhance Chorley Town Centre.

The Police and other authorities have been involved in the random inspection of vans.

### 11.51 Financial Matters

Resolved: the financial update be received and accepted and signed by the Chairman.

Councillors considered a grant request from Heapey and Wheelton Village Hall towards building improvements

Resolved: £1800 be awarded.

Councillors considered a grant request from The Ryes Tenants Association towards the purchase of chairs

Resolved: £200 be awarded.

Councillors considered a grant request from Bowland Pennine Mountain Rescue Team towards the training of volunteer members.

Resolved: £150 be awarded.

Councillors considered a grant request from St Chad's Bowlers towards provision of an electricity supply to the replacement bowls hut.

Resolved: £150 be awarded.

Councillors considered requests for payment to the Council.

Resolved: the following payments be approved.

£ 15.00	St Barnabas Church	Room hire
£ 92.80	Inland Revenue	Income tax
£ 370.98	Employee 1	Salary
£ 173.18	Employee 1	Reimbursements
£ 65.00	DWG North West	Strimming of verges
£ 35.00	The Information Commissioner	Notification fee
£ 12.00	R Smith	Treatment of Rose bushes
£ 1800.00	Heapey and Wheelton Village Hall	Grant
£ 200.00	The Ryes Tenants Association	Grant
£ 150.00	Bowland Pennine Mountain Rescue Team	Grant
£ 150.00	St Chad's Bowlers	Grant

### 11.52 Planning Matters

The following applications were considered:

11/00507/FUL Construction of a temporary compound area as part of upgrade works to the Thirlmere Aqueduct at Land 50 Metres North West Of Eagle Tower Farm Chapel Lane.

11/00512/LBC Listed Building Consent for replacement of windows, fascias and rainwater goods, installation of one flush fitting rooflight and replacement of existing timber shed with new timber garage/shed in same location at Eagle Tower Barn Chapel Lane.

Councillors had no comments in respect of the applications.

### 11.53 Data Protection Responsibilities

Information was considered regarding the requirement for councillors to notify the Information Commissioners' Office, in their own right, at a personal cost of £35 per annum, should data be processed as representatives of residents. To the future, residents contacting Councillors via email are to be advised to contact the Council, via the Clerk.

The Parish Council is a data processing body and there is a requirement for registration with a Notification Fee which currently stands at £35 per annum.

Resolved: the annual Notification Fee be approved.

### 11.54 Grounds Maintenance

Councillors consider options for the strimming of grass verges around the picnic bench and around the seat close to the ford in White Coppice.

Resolved: a regime of 12 strims per annum, at a cost of £300 be ordered.

### 11.55 Wayside Seats

Councillors had considered a quotation for remedial work and staining of wayside seats at a cost of £74.50 each. A price for the staining of the noticeboards was requested.

Resolved: the ordering of the work be ratified

### 11.56 Heapey and Wheelton Village Hall

The Heapey and Wheelton Village Hall Committee has been successful with its grant application to Lancashire Environmental Fund and has been awarded £30,000. The Village Fete was a successful event.

### 11.57 Reports from Outside Bodies

The Borough/Parish Clerks meeting received information on the Play and Recreation Fund application process and procedures for dealing with Gypsy Roma Travellers.

### 11.58 Date of Next meeting

Tuesday 6 September 2011.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)